

Format Tables

Table 1

Format the information at the right as a table. Use **FAMOUS COMPOSERS** for the main title and **1756–1899** for the secondary title. Apply the Medium Grid 3 – Accent 2 Table Style design. Adjust column width and height to attractively arrange the information on the page. Use the Sort feature to arrange the composers in alphabetical order.

Save as: 38B TABLE1

Composer	Nationality	Life	Music
Mozart	Austrian	1756-1791	Don Giovanni
Beethoven	German	1770-1827	Ninth Symphony
Berlioz	French	1803-1869	Romeo and Juliet
Mendelssohn	German	1809-1847	Reformation
Chopin	Franco-Polish	1810-1849	Sonata in B Minor
Schumann	German	1810-1856	Rhenish Symphony
Wagner	German	1813-1883	Rienzi
Strauss	Austrian	1825-1899	Blue Danube

Table 2

Format the table at the right, arranging the data attractively.

Use **TOP TEN DAILY NEWSPAPERS** for the main title and **United States** for the secondary title. Source: *Time Almanac 2007*.

Apply the Colorful List – Accent 4 Table Style design.

Save as: 38B TABLE2

Rank	Newspaper	Location	Circulation
1	<i>USA Today</i>	Arlington, VA	2,528,437
2	<i>Wall Street Journal</i>	New York, NY	2,058,342
3	<i>Times</i>	New York, NY	1,683,855
4	<i>Times</i>	Los Angeles, CA	1,231,318
5	<i>Post</i>	Washington, D.C.	960,684
6	<i>Tribune</i>	Chicago, IL	957,212
7	<i>Daily News</i>	New York, NY	795,153
8	<i>Inquirer</i>	Philadelphia, PA	705,965
9	<i>Post/Rocky Mountain News</i>	Denver, CO	704,806
10	<i>Chronicle</i>	Houston, TX	692,557

Table 3

Use **TOP BASEBALL MOVIES** for the main title; **July 27, 2007** for the secondary title; **Rank, Movie, Year,** and **Percent of Votes** for the column headings.

The tenth movie is **Pride of the Yankees** made in **1942**, **1.9** percent of votes. Include a source note: **Source: ESPN – Page 2 Mailbag.** <http://espn.go.com/page2/s/users/baseball/films.html> (27 July 2007).

Use the Sort feature to arrange the movies in order by rank; apply an appropriate table style.

Save as: 38B TABLE3

4	<i>Bull Durham</i>	1988	13.4
9	<i>A League of Their Own</i>	1992	3.1
8	<i>Bad News Bears</i>	1976	3.3
2	<i>Major League</i>	1989	19.2
3	<i>The Natural</i>	1984	15.9
6	<i>For the Love of the Game</i>	1999	4.4
1	<i>Field of Dreams</i>	1989	23.5%
5	<i>The Sandlot</i>	1993	10.8
7	<i>Eight men Out</i>	1988	4.0

Note: Because of rounding, the amounts do not add up to 100 percent.